





GREATWOODS HIGHSCHOOL  
Plot No: 3&20, Hno: 4-12-1092, Sri Sai Complex,  
Vanasthalipuram, Hyderabad- 500070.  
Phone No : 040- 64506020.  
[www.greatwoodshighschool.in](http://www.greatwoodshighschool.in)  
[Info@greatwoodshighschool.in](mailto:Info@greatwoodshighschool.in)

## ADMISSION GUIDELINES

The duly completed application form along with all relevant documents must be submitted on or before the stipulated date. The submission of an application form does not guarantee admission.

### Application form must be accompanied with the following

- Three passport size photographs
- Proof of date of birth
- Proof of nationality of child & parent
- Application / Registration Fee
- Previous school report (if applicable)
- School leaving certificate from previous school (if applicable)
- Migration certificate (if applicable)
- Registration fees Rs. 500 (non-refundable)
- Health registration form (All immunizations must be current and certified by a physician)

### ADMISSION CRITERIA

The admission decision is made by the Admissions Committee of GreatWoods High School, on the following criteria

- Age of the student
- Scores of the written tests ( Grade IV to Grade VII)
- The student's academic record
- Personal interview

All candidates will be required to attend a test session. Both parents must accompany the child when called for test / interview.

### THE TEST WILL BE CONDUCTED AS PER THE FOLLOWING

- Early years: Informal interaction. (Nursery, LKG & UKG)
- Grade I – III: Basic skills, Personal interview etc.
- Grade IV-V: Written test in English & Math and Personal interview
- Grades IV & V will also be asked to write a composition / reflection of approximately 200 words. The child is expected to write in his / her own handwriting.
- The written test will consist of multiple choice questions and there is no fixed syllabus. The tests will be followed by a personal interview with the Principal/correspondent.
- On being granted admission, an agreement / indemnity form is required to be completed.
- A physically challenged child and children with Special Education Needs will be admitted on a case by case basis.

## AGE REQUIREMENT

We expect the child to have the following minimum age at the time of applying for admission

GreatWoods Pre School		GreatWoods Primary School		GreatWoods High School	
Grade	Age Required	Grade	Age Required	Grade	Age Required
Nursery	2 Years	Grade 1	5 Years	Grade 6	10 Years
LKG	3 Years	Grade 2	6 Years	Grade 7	11 Years
UKG	4 Years	Grade 3	7 Years	Grade 8	12 Years
		Grade 4	8 Years	Grade 9	13 Years
		Grade 5	9 Years	Grade 10	14 Years



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## FEE DETAILS FORM

### FEE POLICY

1. The registration fee and admission fee are one time fee. No part of the admission fee is refundable if the student is enrolled for the academic year.
2. For electronic fund transfer (EFT) please consult with the school's accountant.
3. The annual fee includes charges for some extracurricular activities, basic medical care & recreational activities. It does not include excursions and field trips, year book, school photos, bus fees, uniforms, meals for primary and optional educational assessment by outside specialists.
4. All external examination fees will be charged according to the fees set by the examination board and the actual expenses incurred.
5. Non-payment of annual fees by the due date will attract a late fee of rs .1000/- per month per child. If the fees are not paid even after two reminders, the child's name shall be struck off from the school's record.
6. Occasional costs incurred by the children (loss of books, damage to the school infrastructure etc.) will be billed to the parent.
7. Fees may be increased by 10%-15% every year. (conditions apply)
8. Transportation fees: one term's fee to be paid in advance. The use of transportation cannot be discontinued before the term ends. The details of the bus routes pick up and drop points, time schedule, and the fees to be paid will be provided to the parents at the appropriate time.
9. Any unpaid dues will be recovered from the caution deposit.

**NOTE:** Fees can be paid via Cash / Chq / DD

- Fees once paid are non-refundable and non-transferable.
- Cheques and DDs should be drawn in Favor of “**Custard Apple Educational Society**” payable at Hyderabad and subject to realization.

Is your child physically challenged? Yes  No

If 'Yes', please describe and attach any relevant information

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 .....

Participation in extra-curricular activities or community service in previous school

.....  
 .....

Has the applicant ever been expelled or suspended from any school (attach details) Yes  No

If 'YES', give details

.....

**FAMILY INFORMATION**

Father's/ Guardian's Name..... Mother's Name.....

Occupation .....Address.....

.....

Designation.....Work Telephone Number .....

Work Fax Number:.....Residential Address:.....

Mobile::.....Tel (R).....Tel(O).....

Email:.....

**NAMES OF STUDENT SIBLINGS**

Name	M/F	Date of Birth	School	Grade in School

I hereby certify that all the information given in the form is true to the best of my knowledge.

Father's signature / Mother's signature

Guardian's signature (where applicable)

Date:

**NOTE:**

Parents / Guardians must accompany the child when called for an interview.

I hereby apply for the admission of my child (Name) .....

to GreatWoods Pre/ High School, Vanasthalipuram Hyderabad and agree to abide by the rules, regulations and all management decisions thereof. All fees paid are non-refundable and non-transferable.

Date

Signature of Parent / Guardian